



# राष्ट्रीय सफाई कर्मचारी वित्त एवम् विकास निगम

(सामाजिक न्याय और अधिकारिता मन्त्रालय के आधीन भारत सरकार का उपक्रम)

**NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION**

(A Govt. of India Undertaking, Under the Ministry of Social Justice & Empowerment)



An ISO 9001 : 2000 Certified Company



By Speed Post

NSKFDC/P&A/Equip./Comp./94/2009/23)

Dated: 29.05.2009

To,

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Notice for Inviting Quotations for purchasing of MS Office Software and Norton Antivirus Software**

Sir,

We are a Government of India PSU in the name and style of National Safai Karamcharis Finance and Development Corporation (NSKFDC). We are required to purchase the following Softwares for our official use: -

Sl. No.	Particular	Quantity
1	MS Office – 2003 (Multi user for 10 or 15 users)	1
2	MS Office – 2007 (Multi user for 10 or 15 users)	1
3	Norton Antivirus - 2009 (or any latest version available) (Multi user for 10 or 15 users)	1

You are requested to kindly quote your best offer for above mentioned softwares to this office in sealed envelop on or by 15.06.2009. The terms & conditions of the tender/quotation are given at Annexure-A.

For National Safai Karamcharis Finance &  
Development Corporation (NSKFDC)

(P. K. Bhandari)  
Manager (P&A)

Encl: As Above

Comparative & Purchase.doc

बी-2, प्रथम तल, ग्रेटर कैलाश एन्क्लेव भाग-II, (सावित्री क्रॉसिंग) नई दिल्ली-110048  
B-2, 1st Floor, Greater Kailash Enclave Part-II, (Savitri Crossing) New Delhi - 110 048  
Phone : 011-29216330, 29221331, Fax :011- 29222708  
E-mail : nskfdc@yahoo.co.in Website : http://nskfdc.nic.in

**Terms & Conditions:**

1. The sealed Bids/Quotations should be addressed to the AGM-cum-Secretary/Manager (P&A), NSKFDC, B-2, First Floor, Greater Kailash Enclave Part-II, New Delhi-110048.
2. Bids will be accepted till **3:00 PM on 15.06.2009**.
3. All the pages of document should be signed by the bidder.
4. The rates quoted by the bidder should be inclusive of all taxes.
5. Bids will be opened in the O/o NSKFDC at 04:00 PM on 15.06.2009 before the representative of the bidders who are present at that time.
6. Any other terms & conditions written or printed on the tender document by the bidder, or otherwise sent alongwith tender, will not be accepted and will not binding on us.
7. The advertiser reserves the right to accept/reject any/all the quotations received without assigning any reasons what so ever.
8. For settlement of any disputes only courts in Delhi shall be jurisdiction.
9. The decision of the advertiser will be final and binding.

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