

# EOI for Engaging Resource Organizations (ROs) for implementation of Waste Pickers component of the NAMASTE scheme

## 1. BACKGROUND

National Safai Karamcharis Finance & Development Corporation (NSKFDC) is a wholly owned Govt. of India Undertaking under the Ministry of Social Justice & Empowerment, set up on 24th January 1997 as a Company “Not for Profit” under Section 8 of the Companies Act, 2013. It is in operation since October, 1997, as an Apex Corporation for the all-round socio-economic upliftment of the Safai Karamcharis including waste pickers, Manual Scavengers and their dependants throughout the Country through its various loan and non-loan based schemes. National Safai Karamcharis Finance & Development Corporation (NSKFDC) is also the nodal agency for implementation of NAMASTE scheme.

## 2. NATIONAL ACTION FOR MECHANIZED SANITATION ECOSYSTEM

National Action for Mechanized Sanitation Ecosystem (NAMASTE), is a Central Sector Scheme for ensuring safety, dignity and well-being of Sewer and Septic Tank Workers (SSWs) and having the components of erstwhile ‘Self Employment for Rehabilitation of Manual Scavengers (MS), is operational since F.Y. 2023- 24. Waste Pickers have been included as a third Component of the scheme from the current F.Y. 2024-25.

The Waste Pickers component of the NAMASTE scheme aims to recognize and strengthen their contribution in waste collection, recovery & recycling; linking them with social security and welfare scheme like Ayushman Bharat under PMJAY; and to provide safe, dignified and sustained livelihoods to them through various scheme interventions.

Under the NAMASTE scheme, waste pickers will be mobilized, enumerated, and integrated into formal waste management frameworks such as Material Recovery Facilities (MRF) and Dry Waste Collection Centers (DWC). These efforts are critical in ensuring that waste pickers are brought into the formal workforce, provided with sustainable livelihoods, and given access to social safety nets.

## 3. COVERAGE

Waste Pickers component of the NAMASTE would be implemented across all ULBs (estimated 4800+) and rural areas of the country. The project aims to cover about 2,50,000 waste pickers from the target group, particularly waste pickers operating within the jurisdiction of Urban Local Bodies (ULBs) /Gram Panchayats (GPs) and working in the informal sector.

## 4. TIMELINE

Waste Pickers component under NAMASTE scheme will be implemented over a period of two financial years from 2024-25 to 2025-26. It may be continued thereafter in the light of an evaluation done by the MoSJE and MoHUA and after incorporating the suggestions in the Scheme.

## 5. CALL FOR EXPRESSION OF INTEREST

NSKFDC invites Expression of Interest (Eoi) from qualified and experienced agencies to assist in the implementation of waste pickers component of NAMASTE scheme by undertaking the mobilization, enumeration, data entry, and integration of waste pickers into formal livelihood structures.

## 6. ROLE OF THE RESOURCE AGENCY

The resource agencies will play a key role in mobilizing and enumerating waste pickers, ensuring accurate data collection through the NAMASTE app, and facilitating their integration into formal waste management structures like Material Recovery Facilities (MRF) and Dry Waste Collection Centers (DWC). Additionally, they will ensure that waste pickers have access to essential social security schemes, such as E-shram cards, health insurance, and financial inclusion programs, enabling their socio-economic upliftment.

## 7. OBJECTIVE OF THE EOI

The objective is to empanel the Govt./non-government institutions/organizations (NGOs), Body/Trust, Society, etc. for the following activities:

1. Conduct the enumeration of waste pickers, capturing socio-economic, demographic, and occupational data.
2. Accurately enter all data into the NAMASTE App in real-time.
3. Facilitate the integration of waste pickers into livelihood opportunities, particularly within Material Recovery Facilities (MRF) and Dry Waste Collection Centers (DWC).
4. Ensure waste pickers have access to E-shram card, Ayushman Card, financial inclusion and other social security schemes.
5. Facilitate capacity building and outreach activities.

## 8. SCOPE OF THE WORK

The following is expected from the selected agency/(ies) as resource organization for implementation of waste pickers component under NAMASTE:

The bidding agency/bidder/Resource Organization will be responsible for executing the following tasks:

### 8.1 Mobilization of Waste Pickers

- **Stakeholder Engagement:** Identify and engage waste pickers for enumeration and inclusion in the NAMASTE scheme, through stakeholder mapping exercise engaging with local networks such as waste picker associations,

informal waste collection groups, and community-based organizations (CBOs) involved in waste management. Collaborate with Urban Local Bodies (ULBs),/Gram Panchayats (GPs), Resident Welfare Associations (RWAs), waste picker associations, and NGOs to identify existing waste pickers and facilitate outreach.

- Formation of SHGs and linkages with various social security schemes
- **Awareness:** Undertake various IEC (Information, Education, Communication) activities in vernacular language that emphasize the benefits of registering under the NAMASTE scheme (e.g., social security, livelihood support, formal sector opportunities) as per the NAMASTE IEC strategy.

## 8.2 Enumeration

- Deploy trained field teams to conduct community & door-to-door surveys and site visits, ensuring thorough coverage of waste pickers.
- Use NAMASTE enumeration application/mobile data collection tools to capture verified information in real time, ensuring that details of eligible persons are captured.
- Ensure that all enumerated data is entered into the NAMASTE App accurately and on time, capturing personal & family, socio-economic & occupation related details as per the survey form/details in the app.
- Conduct data quality checks and corrections to avoid any discrepancies.
- Implement data security measures and ensure that data storage, transfer, and management processes prevent unauthorized access or misuse of sensitive personal information.
- Facilitate issuance of NAMASTE-ID card for the successfully enumerated & validated waste pickers.

## 8.3 Livelihood Support

750 Dry Waste Collection Centres (DWCCs) are to be supported under the NAMASTE scheme in association with the local bodies and the resource organizations as facility to manage and process dry waste, primarily recyclable materials, in a more organized and efficient manner. DWCCs will also help in providing better opportunities and working conditions for Waste Pickers while contributing to environmental conservation efforts. Following key roles are to be performed by the ROs in this regard: -

- **Awareness and Engagement:** Organize awareness programs and engagement sessions to educate Waste Pickers about the benefits of forming a SHG, such as collective bargaining power, access to resources and improved livelihood opportunities.
- **Capacity Building:** Provide training on SHG management to empower members to effectively run the SHG.
- **Facilitating the setting up of DWCCs:** Collaborate with local bodies for provision of appropriate space and infrastructure for operation of DWCCs, ensuring they meet operational needs. RO will help in setting up of DWCC's to be operated by Waste Pickers SHGs as per extant SoP.

- **Model Contracts for DWCC Operations: Support in** creating model contracts outlining the roles, responsibilities and terms for local bodies, Waste picker collectives, and ROs. Facilitate their negotiation and execution, ensuring clear understanding of obligations and benefits. Implement mechanisms to monitor compliance and address issues.
- **Ongoing Support for DWCC Operations:** Provide continuous operational support to waste picker collectives for managing DWCC operations, resolving issues and improving efficiency.

#### 8.4 Social Protection

- Ensure linkage to financial services, such as access to formal banking systems and micro-loans for waste pickers.
- Facilitate access to health insurance (e.g., Ayushman Bharat), & other social security schemes.
- Organize skill development programs covering waste segregation, handling hazardous materials, e-waste, and other relevant skills in collaboration with local bodies, and other partners.

### 9 RESOURCE ORGANISATION FEE

- ROs would be paid Rs.150/- per validated waste picker for which profiling is done by the RO.
- ROs would be paid a consolidated management fee of Rs. 10,000/- per DWCC per month to cover the cost of ongoing support and management services provided by ROs for a period of 12 months.
- The opportunity to organize occupational safety and skill enhancement training will preferably be offered to the RO that conducted the enumeration, provided they meet the required norms & eligibility for conducting such training.

### 10 ELIGIBILITY CRITERIA

- The organization should have at least 03 years of experience working with informal workers, waste pickers, or vulnerable communities, particularly in areas of livelihood support, social protection, or community mobilization.
- The organization should have a basic team structure capable of conducting surveys, engaging with the community, and linking beneficiaries to government schemes. The team can include project coordinator, local field workers, community mobilizers, or volunteers with relevant experience.
- The Applicant must be a legally registered entity in India and should have a minimum of one year of proven track record of data collection, community engagement, Planning, designing and implementing livelihood development/Income generation projects for the underprivileged communities, waste management programmes, etc., working with informal sector would be preferred.

- The Applicant should have good presence and prior experience of implementing similar projects in proposed state of intervention (including rural and semi-urban regions) and should have adequate human resource support to implement the project in the selected State.
- The Applicant should not have been blacklisted by any government agency in India.
- Voluntary organization/NGO should be registered with the NITI Aayog, Govt. of India (NGO Darpan Portal) and have a valid UID No.
- The organization must be a registered entity with all necessary legal clearances, including tax registrations, and should comply with local labor laws and data protection regulations.
- Organizations without prior large-scale project experience can apply, provided they show a willingness to collaborate with technical experts or receive capacity-building support during the project.

## **11 DOCUMENTS TO BE SUBMITTED BY THE APPLICANT ORGANIZATION**

Copies of all the documents as mentioned below should be submitted. All copies need to be signed by the competent authority of the applicant organization:

### **A) Statutory Documents**

1. Registration Certificate.
2. Previous 03 years Audited Account Statements.
3. Previous 03 Years Annual Reports.
4. PAN Card, and the TIN, if any.
5. Service Tax Registration No., if any
6. MOA/ Bye Laws/ Partnership Deed / Proprietary Deed etc.
7. Self-declaration of not having been black listed by any Government agency in India or by any international organization. This declaration should be signed by an authorized signatory.
8. NGO Darpan registration certificate.

### **B) Documents in support of Application**

1. Brief profile outlining the organization's relevant experience working with informal workers, waste pickers, or other vulnerable communities, highlighting any past projects or similar initiatives, including their total financial outlay.
2. Any supporting documentation that demonstrates the organization's prior work or relationship with the target community, such as testimonials from beneficiaries, local government endorsements, recommendation from reputed organizations, or similar.
3. Proof of having presence and appropriate HR and other resources to carry out the assignment in the proposed area. A list of key team members involved in the project along with their qualifications and CVs, demonstrating their ability to execute the proposed work.
4. Publications such as Annual Reports, Newsletters, Case Studies, etc., if any;

- Copy of other documents as felt relevant to represent the material facts truly.

## 12 PROCESS FLOW CHART

- Step 1: Invitation for Expression of Interest (D)
- Step 2: Submission of Expression of Interest (D+3 weeks)
- Step 3: Presentation on Concept by Shortlisted Agencies (D+5 weeks)
- Step 4: Final selection of Agency(ies) for implementation (D+7 weeks)
- Step 5: Signing of MoU between NSKFDC and finally selected agencies (D+8 weeks)

## 13 OTHERS

The submission of the Proposal will not entitle the applicant for award of the work and decision of NSKFDC will be final and binding in this regard.

The Proposal should be submitted in the prescribed format given at Annexure, in a sealed envelope mentioning “EOI to Engage Resource Agencies to assist in implementation of waste pickers component of the “NAMASTE Scheme” latest by 26.11.2024 to: -

**The Managing Director,  
National Safai Karamcharis Finance & Development Corporation  
NTSC, 3rd Floor, E- Block, NSIC, Okhla Industrial Estate-III,  
New Delhi, 110020**

- The applications may also be submitted through **email on nskfdc-msje@nic.in with subject “EOI for Engaging Resource Organizations (ROs) for implementation of Waste Pickers component of the NAMASTE scheme” latest by 26.11.2024.**
- Notwithstanding anything contained in this document, NSKFDC reserves the right to accept or reject any request/proposal, or to annul the EOI process or reject all requests/proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

## 14 SCORING CRITERIA

Sr. No.	Criteria	Scores
1	Organization’s relevant experience of working with waste pickers, Safai Karamcharis or other vulnerable communities, or similar initiatives.	40
2	Experience of Enumeration/ survey and promoting livelihood initiatives for waste pickers, Safai Karamcharis or other underprivileged communities	20
3	Presence and appropriate HR and other resources to carry out the assignment in the proposed locations.	15
4	Key team members to be involved in the project along with their qualifications & relevant experience.	15

5	Audited Annual Turnover for the last 03 financial years	10
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**Format for submission of proposal**

Sr. No.	Particulars	Details
1	Name of the organization	
2	Registration Status	
3	Year of Registration	
4	PAN Card, and the TIN, if any.	
5	Service Tax Registration No., if any	
6	NGO Darpan Unique ID	
7	Bank Account Details	
8	Audited Annual Turnover for last 3 financial years	F.Y.2023-24: F.Y.2022-23: F.Y.2021-22:
9	Name of the chief functionary with designation	
10	Details of Contact Person for this assignment	Name Designation Email id Contact Number
11	Registered address and head office	
12	Regional Offices	

13. Brief profile outlining the organization's relevant experience working with Waste Pickers, Safai Karamcharis or other vulnerable communities, highlighting the relevant past projects or similar initiatives, including their total financial outlay. **(Project wise details to be provided in Annexure-I)**

14. Any supporting documentation that demonstrates the organization's prior work or relationship with the target community, such as testimonials from beneficiaries, local government endorsements, recommendation from reputed organizations, or similar.

15. States proposed to be covered by the RO in the order of preference & proof of having presence and appropriate HR and other resources to carry out the assignment in the proposed states:

Sr. No.	States along with Districts proposed to be covered in the order of preference	Proof of having presence and appropriate HR and other resources to carry out the assignment

16. A list of key team members to be involved in the project along with their qualifications and CVs, demonstrating their ability to execute the proposed work may be provided in **Annexure-II**.

17. Undertaking for not been blacklisted or deregistered by any Central / State government department or public sector undertaking to be provided in **Annexure-III**.

18. Undertaking for not been engaged in any fraudulent and corrupt practice to be provided in **Annexure-IV**



**Details of the relevant past projects**

<i>Specific Experience (Separate sheet for each project)</i>	
<b>Name of project</b>	
<b>Client's Name and address, if applicable</b>	
<b>Project Value (Financials)</b>	
<b>Project period</b>	
<b>Project details</b>	
<b>Role played by the agency</b>	
<b>Key achievements</b>	

**NOTE:**

1. This is to be substantiated with documentary evidence.
2. Separate sheet for each work to be submitted.

**Annexure - II**

**PERSONNEL CAPABILITIES**

Applicant's legal name \_\_\_\_\_

<b>S. No.</b>	<b>Name of employee</b>	<b>Academic/ Professional Qualification</b>	<b>Post held</b>	<b>Date of employment</b>	<b>Details of Relevant Experience including previous employments</b>	<b>No of years of Relevant Experience</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

\*(Attach additional sheets if required)

**UNDERTAKING FOR NOT BLACKLISTED**

We do hereby undertake that we have not been blacklisted or deregistered by any Central / State government department or public sector undertaking and that none of our work was rescinded by the client after award of contract during last five years.

Signature & Stamp of Applicant or Authorised

Signatory on behalf of the Applicant

**UNDERTAKING FOR CORRUPT AND FRAUDULENT PRACTICE**

It is confirmed and declared that we have not been engaged in any fraudulent and corrupt practice as defined in Clause 3 (“Corrupt or Fraudulent Practices”) of Part-II (Instructions to Applicants) and that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other items of work related to the award and performance of this contract.

Signature & Stamp of Applicant or Authorised

Signatory on behalf of the Applicant