# Notice for Quotations from the Firm of Chartered Accountants and / or Cost Accountants for appointment for Preparation of Financial Statements in compliance of IND AS and other statutes as applicable for the FY 2023-24

### 1. Background

National Safai Karamcharis Finance & Development Corporation (NSKFDC), a Govt of India Undertaking under the Ministry of Social Justice & Empowerment was incorporated on 24<sup>th</sup> January, 1997, as a Company 'Not for Profit under the erstwhile section 25 of the Companies Act, 1956 (now Section 8 of the Companies Act, 2013). The Authorised Share Capital of the Corporation is Rs. 710 crore and it is fully paid up.

The mission of NSKFDC is to endow alternate means of livelihood to Safai Karamcharis (including waste pickers), Scavengers and their dependents to enable them live with dignity, honour and pride along with the mainstream of the Society.

The objectives of NSKFDC are to promote socio-economic upliftment of Safai Karamcharis (including waste pickers), Scavengers and their dependents by way of providing financial assistance at concessional rates of interest for income generating activities and loans to students for pursuing professional and technical education through its State Channelizing Agencies (SCAs)/Regional Rural Banks(RRBs) and Nationalized Banks.

Further, NSKFDC has received total grant of Rs 19.2 crore under Nation Action for Mechanised Sanitation Ecosystem for the purpose of prevention of death of sewer and Septic tank workers through their identification, training, providing Kits, and safety devices, health insurance under PM Ajay etc. As per direction of Ministry of Social Justice & Empowerment a separate set of books of accounts needs to be maintained and utilization certificate needs to be submitted to ministry annually after finalization of accounts.

NSKFDC intends to hire the service of a Firm of Chartered Accountants and / or Cost Accountants having office in Delhi NCR for appointment for Preparation of Financial Statements in compliance of IND AS and other statutes as applicable for the FY 2023-24

## 2. Submission of Proposal

Bidder shall submit their proposal on or before \_\_-02-2024 No EMD is required for submission of the tender documents. Proposal shall be submitted in two parts in two separate envelopes specifically mentioning Techno-commercial bid or Financial bid on top of envelop. The two parts of the proposal should be as per following:

Part I: techno commercial bid will be opened on \_\_-02-2024

Part II: price bid (format enclosed at annexure II) will be opened on \_\_-\_\_-2024 of only those bidder whose part I techno-commercial Bid is found to be acceptable by NSKFDC.

Only bidders who score minimum 40 marks or more will be considered techno-commercially qualified. Format of Techno commercial evaluation is annexed at annexure I.

Following documents required to be enclosed with technical bid form:

Sl	Particulars Particulars	
No		
1.	Year of establishment of firm	
2.	Partners details as per ICAI/ ICMAI certificates as on	
	01/06/2022	
3.	DISA/ CISA Qualified partner	
4.	Name of Chartered Accountant / Cost Accountants employed	
	with firm	
5.	Exposure of the firm in PSU company under central/ state govt	
	in preparation of financial statements as per IND AS	
	(Name of PSU, Year, of Preparation of Financial statements)	
6.	GSTIN Certificate	
7.	Registration certificate issued by ICAI/ ICMAI	

#### 1. SCOPE

- a. Preparation of Financial Statement for FY 2023-24 in compliance of IND AS and other statutes as applicable (Internal Audit for has already been completed
- b. Proper Ledger Scrutiny and calculation of provisions required as per statutes
- c. Assistance in getting observation cleared from the Statutory & C&AG Audit of matters pertaining to drafting of Financial Statements.

#### 2. REPORTING:-

The work of preparation of Financial statements to the satisfaction of the Statutory auditor (to be appointed by C&AG for the FY 2023-24) in time bound manner by i.e within 60 days from the close of the financial year 2023-24

#### 3. TENURE:-

The appointment will be for the financial year 2023-24 i.e. for one year up to 31/03/2024 which may be extended on the basis of the performance for the next 3 financial years also.

4. For further clarifications & details The quarry may be addressed to AGM(A) through email ID puneet-nskfdc@nic.in

Annexure – I
Format for technical evaluation

Sl	Particulars	Points to be	Minimum	Maximum
No		allotted	Marks	points
1.	Year of establishment of firm	1 point per year	5 points	10 Points
2.	• No of partners as on 01/01/2024	• 2 points per partner	5 points	10 Points
	Sole proprietorship firm	• 1 point per one year of experience for sole proprietor		
3.	DISA/ CISA Qualified partner as on 01/01/2024	2 points per partner	-	4 Points
4.	No of qualified assistants (Chartered / cost accountants) employed with firm as on 01/01/2024	2 points per qualified assistant	-	6 Points
5.	Exposure of the firm in PSU company under central/ state govt in preparation of financial statements as per IND AS	2 points per year of preparation of financial statements	10 Points	20 Points
	Total			50 Points

Necessary supporting documents should be attached with Techno-commercial bid form.

# Annexure II Price Bid (On letter head of Firm/Proprietorship/Individual) PROFORMA FOR COMMERCIAL/PRICE BID

Sl No	Particulars	Rate (In Rs)
1.	Fees for preparation of Financial statements of NSKFDC as per	
	IND AS for FY 2023-24	
2.	GST	
3.	Total Fees	

No out of pocket or conveyance reimbursement will be paid.

Signature			
Name and designation of Authorized signatory			
Date:			
Place:			